

North Phoenix Chamber of Commerce Events

Open House Hosts (Held on the first Tuesday or Wednesday of each month):

Open houses are a wonderful opportunity for Chamber members to show case their business, create deeper awareness of their product or service and network with other Chamber members and guests.

- Host Responsibilities:
 - ◆ Provide event venue
 - ◆ Provide food and beverage for guests
 - ◆ Event program (tour of business, presentation etc)
 - ◆ Promote the event – Event Invitation, e-mail blasts, and social media announcement
 - ◆ Coordinate event details and RSVP with events committee and Chamber staff
- Chamber will provide:
 - ◆ Open house posted in Chamber’s event calendar
 - ◆ Open house blast emails and social media announcement
 - ◆ Chamber representative (s) to attend the event

Mix and Mingle (Held on the third Thursday of each month):

- Host Responsibilities:
 - ◆ Provide event venue
 - Ability to connect Chamber’s PA system
 - Accommodate attendance of members and guests based on average attendance trend
 - Provide appetizers (attendees will be responsible for purchasing beverages)
 - Promote the event – Event Invitation, e-mail blast, and social media announcement
 - Coordinate event details and RSVP with events committee and Chamber staff
- Chamber will provide:
 - ◆ Mix and Mingle posted in Chamber’s event calendar
 - ◆ Mix and Mingle blast emails and social media announcement
 - ◆ Chamber representative (s) to attend the event

Ribbon Cutting

Let us celebrate your business’ special occasion!!!! Grand openings, new ownership or business milestones. (Based on availability.)

Host Responsibilities:

- ◆ Provide venue for event
- ◆ Provide food and beverage for guests
- ◆ Event program (tour of business, presentation etc)
- ◆ Promote the event – Event Invitation, e-mail blast, and social media announcement
- ◆ Coordinate event details and RSVP with events committee and Chamber staff
- Chamber will provide:
 - ◆ Ribbon Cutting posted in Chamber’s event calendar
 - ◆ Ribbon Cutting blast e-mails and social media announcement
 - ◆ Chamber representative (s) to attend the event